

**Town of Superior**  
**Recycling and Conservation Advisory Committee (RCAC)**  
**Meeting Notes**  
**November 10, 2016**

Members of the Committee in attendance: Tanya Sun, Essie Snell (Chair), Michelle Horton, Lisa Skumatz (Vice-Chair), Colleen Callin. Absent: Kimberly Owens, Joe Keenan. Quorum present.

Others in attendance:

Citizens: Daryl McCool, Brian Hill.

Rock Creek Master Homeowners Association Representative: Jim Paine.

Consultant: Sharon Procopio, Illumina Design.

Staff: Tori Petersen, Volunteer Program Specialist; Martin Toth, Assistant Town Manager.

Agenda Items:

1. Public Comment

- a. Brian Hill shared with the Committee that he has ideas for improvements at the Yard Waste Facility. He will forward his presentation and time will be set on a future agenda for the Committee to discuss.

2. New Business and Updates

- a. Annual Christmas Tree Program with Scouts – staff is coordinating this year's program with Boy Scout Troops 278 and 575 on January 7.
- b. Committee vacancies – applications to serve on the Committee have been received and interviews with the Town Board will be scheduled soon. Daryl McCool highlighted the pending establishment of a new Town advisory committee for arts-related items.
- c. Newsletter and website information – this month's newsletter included Committee vacancies, bulk item disposal options, wind-blown trash and recycling collection days info, EnergySmart tips, Yard Waste Site expanded hours, transit program info, link to discount coupon for Superior residents to discard items at Eco-Cycle's Center for Hard-to-Recycle Materials (CHaRM), irrigation audit program info and water efficiency rebate program info, and Doo Good pet pick-up reminder.

3. Discussion – Commercial Green Building Requirements Follow-up. The Committee continued last meeting's discussion of Essie's updated list of sustainable building options that was based on the memo from Sharon with a broad list of current practices and potential ideas all separated by category. The Committee reviewed the measures and point values assigned to each. The Committee will be scheduled to present the list of measures at a future Board meeting.

4. Discussion – 2017 Work Plan. The Committee discussed items to potentially be considered for next year's Work Plan. The Committee members will receive the updated list via email, and then plan to review during next month's meeting.

Next Meeting: Thursday, December 8, 5:30 p.m. at Town Hall